**Attendance & Behavior Policy**

Our administration, faculty and staff are committed to providing an environment that will motivate and inspire your child to be a productive, resourceful, and responsible citizen.

But we cannot do it alone.

It is your responsibility to send your child to school every day, on time, well-rested, ready to learn, and willing to follow the school rules.

Your constant praise and support will encourage your child to do his or her best.

We depend on you to make sure your child knows the reason he or she comes to school children come to school to learn!

## **Start Time**

* **Students drop off begins at 7:30a.m.** Please do not drop off your child any earlier since there won't be any staff supervising students before 7:30a.m.
* Car riders must unload in front of the school and may not use the Druid St. entrance.
* Buses unload through the north wing (off Druid St.).
* Once in the building, students must go directly to the cafeteria where they will pick up a breakfast combo and go to assigned homerooms.
* Students arriving after **7:50a.m**. are tardy and parents/guardians must sign them in at the office to get a tardy pass.
* **ABSENCES**: The law also requires a **written note** stating why a child has been **absent**.  Parents/guardians, please send a note with your child when he/she returns to school.  If your child does not bring a note, a form will be sent home requesting this information. **Please note:** reasons such as, “*overslept*,” “*out of town*,” and “*it was a 1/2 day*,” are **unexcused absences**. If your child has **three (3) unexcused absences** within **ninety (90) days,** you will be scheduled to attend a meeting with the Guidance Counselor. If your child has TEN **(10) unexcused absences** within **ninety (90) days**, your child will be considered “***habitually truant***” and **legal action may be taken**. **Excessive absence may result in retention**.

## **Dismissal Time**

**Pre-K - 2:05 PM**

**K-5 - 2:08 PM**

**Buses leave campus at 2:20 PM**

* Car riders and daycares will dismiss from the front of the building starting at 2:05 PM. Please remain in your car. Put the school car tag with your child's name on the passenger side dashboard. One of the adults on duty will bring your child/children to you.
* Walkers will release from the north side if the main building on Druid ST.
* Buses will load students on the north side of the main building (Druid St.).

\*Florida Law (Section 1003.21, Florida Statutes) mandates regular daily school attendance for all children less than 16 years of age.